

ACCESSING ACTEA CTECC/ATLAS ONLINE

Go to the ACTEA website www.acteainc.org.

In the top navigation bar on our website go to "Enter CTECC," you will find directions for accessing CTECC by clicking on the tab.

At the bottom of the instruction page, is the "Enter CTECC" link. Once you have entered CTECC, find your school and continue following the directions. Click on "Welcome to Atlas" grey box.

When logging on for the first time and prompted for the password, enter the word "technology." That is the default password. You will create a new password when prompted to do so via email.

You will reach the "Welcome to Atlas" page.

Click on the "Communities" tab at the top task bar.

Scroll down to the bottom of the page and click on "[ACTEA-PLC](#)".

Click on "Browse" at the top of the page and then click on "Cluster" in the grey box. Choose the cluster you desire and it will bring you to the programs. Pick the program you wish to open.

Once in the Atlas program, users will find a support section containing training videos and tutorials to assist in the use of this tool.

Please contact Catherine Chamberlin at crchamb@aol.com if you have questions.